

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: MAY 24, 2005

CONTACT PERSON/PHONE: GRACE MARTINEZ /

DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Ascarate Elementary School to hold an End of Year Color Day Parade on May 27, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at back of school yard – 7090 Alameda Ave to George Orr, turn right on George Orr to Granite, turn right on Granite to Red Robin, turn right on Red Robin to Sparrow, turn right on Sparrow to George Orr, turn left on George Orr and finish at Ascarate Elementary School. Approximately 600 persons, 5 vehicles will take part and 200 spectators are anticipated. (District 3) [Grace Martinez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Ascarate Elementary School to hold an End of Year Color Day Parade on May 27, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: May 4, 2005

TO: CITY CLERK

FROM: Ascarate Elementary School
Grace Martinez

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

May 24, 2005

Item should read as follows:

Ascarate Elementary School to hold an End of Year Color Day Parade on May 27, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at back of school yard – 7090 Alameda Ave to George Orr, turn right on George Orr to Granite, turn right on Granite to Red Robin, turn right on Red Robin to Sparrow, turn right on Sparrow to George Orr, turn left on George Orr and finish at Ascarate Elementary School. Approximately 600 persons, 5 vehicles will take part and 200 spectators are anticipated. (District 3) [Grace Martinez]

SPECIAL INSTRUCTIONS:

PERMIT #05-052

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day.

[36010119/404123]

MAY 3 2005

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Ascarate Elementary

(Person/Organization)

Contact Person:

Grace Martinez

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: End Of Year Color Day Parade

(Moving)

* Parade

Demonstration

Foot Race/Walk

Bike Race

Other:

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other:

3. Date of Event:

May 27, 2005

Total Time of Event: from 9:00 am to 10:00 am

(Time)

(Time)

Time in which police traffic control services will be needed:

from 9:00 am to 10:00 am

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

5/24

4. Approximate number of participants:

600 Persons 5 Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 200

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

End of school celebration - school personnel and our students will parade
into the community on this day - our last day of school.

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

We will assemble at the back of the school yard and begin to move south on
right on Granite
George Orr / right on Red Robin, right on Sparrow and left on George Orr.

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes x No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

volunteers

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Grace Martinez
Signature of Applicant

05/03/05
Date

For Ascarate Elementary
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE

\$15.75 Fee Paid: 4200500000000001366

\$21.00

City Council Hearing: MAY 24, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE

LOCATION ALAMEDA, GEORGE ORR, GRANITE, RED ROBIN AND SPARROW

DATE OF EVENT: MAY 27, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



5/3/2005
12:07:52PM

Receipt #: 4200500000000001366

Date: 05/03/2005
Station ID: 4

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						\$15.75

May. 4. 2005 11:07AM CITY OF EL PASO

No. 9270 P. 5

For Office Use Only

Event: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE\$15.75 Fee Paid: 4200500000000001366
\$21.00City Council Hearing: MAY 24, 2005**FAXED**
5/9/05

Copy to:

☒ Police Department
☒ Fire Department *MDE*
☒ Sun Metro
☐ Parks Department☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMITEVENT: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADELOCATION ALAMEDA, GEORGE ORR, GRANITE, RED ROBIN AND SPARROWDATE OF EVENT: MAY 27, 2005 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

May. 4. 2005 11:09AM CITY OF EL PASO

No.9271 P. 5/7

For Office Use Only

Event: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE\$15.75 Fee Paid: 4200500000000001366
\$21.00City Council Hearing: MAY 24, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection to the
parade. Affected route will be detoured.
L Lujan 5/4/05*

PERMIT

EVENT: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADELOCATION ALAMEDA, GEORGE ORR, GRANITE, RED ROBIN AND SPARROWDATE OF EVENT: MAY 27, 2005 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE

\$15.75 Fee Paid: 4200500000000001366

\$21.00

City Council Hearing: MAY 24, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

Engineering - Traffic Has no objections
to PARADE Route. TRAFFIC CONTROL
BY POLICE OFFICERS
Josue Chavez
Traffic Specialist

PERMIT

EVENT: ASCARATE ELEMENTARY SCHOOL END OF YEAR COLOR DAY PARADE

LOCATION ALAMEDA, GEORGE ORR, GRANITE, RED ROBIN AND SPARROW

DATE OF EVENT: MAY 27, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Ascarate Elementary School End of Year Color Day Parade\$15.75 ☐ Fee Paid: 4200500000000001366
\$21.00 ☐ DateCity Council Hearing: May 24, 2005
Date

Copy To:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department☒ Engineering - Traffic Div.
☐ Highway Department
☐ Street Department

Comments:

The El Paso Police Department has no objections with this event.
The Department will police the event with 5 officers and 5 vehicles.
Estimated cost to city: \$175.00 Estimated cost to applicant: \$75.00

PR 05-052PERMITEVENT: Ascarate Elementary School End of Year Color Day ParadeLOCATION: Alameda, George Orr, Granite, Red Robin and SparrowDATE OF EVENT: May 27, 2005 from 9:00 a.m. to 10:00 a.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



May 16, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

Ascarate Elementary School
Grace Martinez

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on May 24, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Ascarate Elementary School to hold an End of Year Color Day Parade on May 27, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at back of school yard – 7090 Alameda Ave to George Orr, turn right on George Orr to Granite, turn right on Granite to Red Robin, turn right on Red Robin to Sparrow, turn right on Sparrow to George Orr, turn left on George Orr and finish at Ascarate Elementary School. Approximately 600 persons, 5 vehicles will take part and 200 spectators are anticipated. (District 3) [Grace Martinez] Permit # 05-052

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 5 officers and 5 vehicles. Estimated cost to city: \$175.00 Estimated cost to applicant: \$75.00. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
915.541.4557 Telephone • 915.541.4814 Fax • www.elpasotexas.gov